

**REGISTRATION FOR REPEAT COURSES / EXAMINATIONS**

Board of Study: .....

M.Sc. Programme: .....

Name of Student: .....

Registration No.: .....

**Course(s)/Examination(s) to be repeated:**

*(If a student fails a course or wishes to improve his/her previous grade in a course, he/she shall repeat the course and course examinations at the next available opportunity. However, he/she may be exempted from repeating the course, and repeat only the course examinations if recommended by the teacher-in-charge or M.Sc. Programme Coordinator. A student is allowed to repeat four credits of coursework free-of-charge. The maximum no. of credits a student is allowed to repeat is twelve. Repeat Course Fee – Rs. 2000/- per credit; Repeat Examination Fee – Rs. 2000/- per credit.)*

	Course Title	Course Code	No. of Credits	Repeat Course Fee/Rs.	Repeat Examination Fee/Rs.
1					
2					
3					
4					
5					
6					
7					
8					
	Total Fee				
	Total Repeat Course Fee and Repeat Examination Fee				

PGIS Receipt No. - .....

*(Please attach a copy of the receipt of payment of Repeat Course/Examination Fee)*

Forwarded through:

1. M.Sc. Programme Coordinator (Name): ..... Date: .....

(Signature): .....

2. Chairperson (Name): ..... Date: .....

(Signature): .....

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OFFICE USE

Senior Assistant Registrar: .....

Date: .....